

**ORDINANCE NO. \_\_\_\_\_**

An ordinance authorizing the employment of personnel in the Fire Department of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2021-22 is hereby granted to the Fire Department for the designated number of positions in each code and title as provided in this ordinance.

**FIRE**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Title</u></b>
(a) Regular Positions - Sworn:		
1,943	2112-3	Firefighter III
1	2112-4	Firefighter III
8	2112-5	Firefighter III
5	2112-6	Firefighter III
149	2121	Apparatus Operator
107	2128-1	Fire Inspector I
37	2128-2	Fire Inspector II
453	2131	Engineer of Fire Department
407	2142-1	Fire Captain I
178	2142-2	Fire Captain II
6	2142-3	Fire Captain I
67	2152	Fire Battalion Chief
16	2166	Fire Assistant Chief
9	2176	Fire Deputy Chief
12	3563-3	Fire Helicopter Pilot III
3	3563-4	Fire Helicopter Pilot IV
1	3563-5	Fire Helicopter Pilot V
15	5125	Fireboat Mate
6	5127	Fireboat Pilot
1	9339	Fire Chief
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(b) Regular Positions - Civilian:

1	0602-2	Special Investigator II
1	0604	Chief Special Investigator
1	0605	Independent Assessor Fire Commission
18	1116	Secretary
3	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
1	1121-2	Delivery Driver II
1	1129	Personnel Records Supervisor
2	1170	Payroll Supervisor
1	1201	Principal Clerk
19	1223	Accounting Clerk
35	1358	Administrative Clerk
35	1368	Senior Administrative Clerk
1	1409-2	Information Systems Manager II
1	1431-3	Programmer/Analyst III
7	1431-4	Programmer/Analyst IV
6	1431-5	Programmer/Analyst V
2	1455-1	Systems Programmer I
4	1455-2	Systems Programmer II
1	1455-3	Systems Programmer III
2	1470	Data Base Architect
5	1513	Accountant
1	1517-2	Auditor II
1	1518	Senior Auditor
3	1523-2	Senior Accountant II
1	1525-2	Principal Accountant II
1	1539	Management Assistant
1	1555-1	Fiscal Systems Specialist I
1	1555-2	Fiscal Systems Specialist II
8	1596	Systems Analyst
9	1597-1	Senior Systems Analyst I
4	1597-2	Senior Systems Analyst II
11	1632	Fire Special Investigator
1	1638	Fire Statistical Manager
3	1639	Senior Fire Statistical Analyst
1	1714-2	Personnel Director II
1	1721	Public Safety Employee Relations Manager
4	1731	Personnel Analyst
1	1793-2	Photographer II
1	1800-2	Public Information Director II
1	1832-1	Warehouse and Toolroom Worker I

(b) Regular Positions:

1	1832-2	Warehouse and Toolroom Worker II
3	1835-2	Storekeeper II
1	1837	Senior Storekeeper
5	2322	Emergency Medical Services Educator
1	2330	Industrial Hygienist
1	2334	Chief Physician
1	2340	EMS Advanced Provider Supervisor
2	2379	Fire Psychologist
1	3112	Maintenance Laborer
1	3344	Carpenter
1	3345	Senior Carpenter
2	3531	Garage Attendant
3	3638	Senior Communications Electrician
8	3686	Communications Electrician
5	3704-5	Auto Body Builder and Repairer
19	3711-5	Equipment Mechanic
1	3712-5	Senior Equipment Mechanic
1	3714	Automotive Supervisor
1	3716	Senior Automotive Supervisor
4	3721-5	Auto Painter
2	3727	Tire Repairer
1	3734-2	Equipment Specialist II
29	3743	Heavy Duty Equipment Mechanic
2	3745	Senior Heavy Duty Equipment Mechanic
4	3746	Equipment Repair Supervisor
1	3750	Equipment Superintendent
8	3771	Mechanical Helper
2	3773	Mechanical Repairer
1	3775	Sheet Metal Worker
1	3796	Welder
4	7213	Geographic Information Systems Specialist
2	7214-1	Geographic Information Systems Supervisor I
1	7253-4	Engineering Geologist Associate IV
1	7316	Environmental Technician
1	7324	Hazardous Materials Specialist
1	7976	Public Safety Risk Manager
8	7978-4	Fire Protection Engineering Associate IV
1	7979	Fire Protection Engineer
2	7980	Risk Management and Prevention Program Specialist
1	7981	Senior Fire Protection Engineer

(b) Regular Positions - Civilian:

1	7982	Risk Management and Prevention Program Manager
3	9167-1	Senior Personnel Analyst I
2	9167-2	Senior Personnel Analyst II
13	9171-1	Senior Management Analyst I
3	9171-2	Senior Management Analyst II
1	9182	Chief Management Analyst
17	9184	Management Analyst
1	9197	Fire Administrator
1	9374	Chief Information Officer
1	9734-2	Commission Executive Assistant II
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(c) Commissioner Positions:

5	0101-2	Commissioner
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(d) To be Employed As Needed in Such Numbers as Required:

0820	Administrative Trainee
1328	Hearing Officer
1501	Student Worker
1502	Student Professional Worker
1535-1	Administrative Intern I
1535-2	Administrative Intern II

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Sec. 1.1. Firefighter I and Firefighter II may be employed only to the extent that vacancies exist in the classes and pay grades of Firefighter III, Apparatus Operator, Engineer of Fire Department, Fire Captain I and II, Fireboat Mate, and Fire Helicopter Pilot III and provided that at no time shall the total number of persons employed in the classes and pay grades of Firefighter I, Firefighter II, Firefighter III, Apparatus Operator, Engineer of Fire Department, Fire Captain I and II, Fireboat Mate, Fireboat Pilot, and Fire Helicopter Pilot III exceed the combined number of positions authorized for all these classes and pay grades.

Sec. 1.2. One position of Commission Executive Assistant II, Code 9734-2, shall receive salary at the second premium level rate above the appropriate step rate prescribed for the class.

Sec. 1.3. The class and pay grades of Fire Helicopter Pilot I (Code 3563-1) and Fire Helicopter Pilot II (Code 3563-2) may be hired in lieu of vacant authorized positions of Fire Helicopter Pilot III (Code 3563-3), provided that at no time shall the total number of persons employed as Fire Helicopter Pilot I, Fire Helicopter Pilot II, and Fire Helicopter Pilot III exceed the number of positions authorized for Fire Helicopter Pilot III.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational class series, including related training classes, which have been authorized in the appropriate department personnel ordinance or by resolution of the City Council. If the employee's classification is not in the related occupational class series of the vacant position, then approval is required from the Office of the City Administrative Officer and the Personnel Department prior to such in-lieu filling. The vacant positions into which employees are to be hired on an in-lieu basis, whether or not in a related occupational series, must have a salary or salary range equal to or higher than the salary or salary range for the classification and pay grade in which the persons are to be employed. At no time shall the total number of

persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever a vacant position used for the in-lieu filling of a classification provided under this section qualifies to receive adjusted compensation in accordance with the Los Angeles Administrative Code Section 4.61 Salary Notes of Schedule "A" and Section 4.72, payment of the adjusted compensation may then be made to the person employed in lieu if that person otherwise qualified to receive such adjusted compensation.

Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By   
VIVIENNE SWANIGAN  
Assistant City Attorney

Date 12/8/2021

File No. \_\_\_\_\_

The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_